

Julie Andrews

Seattle, WA 98199

(206) 310-5555 | julieandrews63@gmail.com

<https://www.linkedin.com/in/julie-andrews/>

October 21, 1963

Captain Von Trapp
Von Trapp Household
124 Fake Street
New York, NY 10010

To Whom it May Concern ,

Thank you for the opportunity to apply for the Governess role at Von Trapp Household. After reviewing the job description, it's clear that you're looking for a candidate that is intimately familiar with the responsibilities associated with the role, and can perform them confidently. Your job posting specified the following qualifications:

- Experience managing people in a fast-paced retail front end environment.
- Cash and inventory management experience.

Per my attached resume, I bring the following to the company:

- Seven years of experience managing people in a front end atmosphere in major grocery store chains.
- 10 years of experience running various retail cash counting and management systems, and inventory management software.

Given these requirements, I am certain that I have the necessary skills to successfully do the job adeptly and perform above expectations.

I am a professional who has been consistently praised as by my peers. Over the course of my 8 years in the work force, I've developed the skills directly relevant to the Governess role you are hiring for. Overall, I have consistently demonstrated abilities in every aspect of my role with , and I invite you to review my detailed achievements in the attached resume.

After reviewing my resume, I hope you will agree that I am the type of competent and competitive candidate you are looking for. I look forward to elaborating on how my specific skills and abilities will benefit your organization. Please contact me at [\(206\) 310-5555](tel:2063105555) or via email at brantearly@gmail.com to arrange for a convenient meeting time.

Thank you for your consideration. I look forward to hearing from you soon.

Sincerely,
Julie Andrews